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New EAP Vendor and Agency Service Agreements

Agency Heads and HR Directors,

The Georgia Department of Administrative Services (DOAS) has obtained a new vendor for the Employee Assistance Program (EAP) for FY 2020. KEPRO will be the new vendor for State of Georgia EAP services, effective July 1, 2019. Your employees will continue to receive the same services previously offered by the FY 2019 vendor, Espyr. For example, KEPRO also offers valuable benefits ranging from work life services to financial services with 24/7 support.

If your agency currently participates in the EAP administered by Espyr, your DOAS agreement will **expire on June 30, 2019**.

To learn more about KEPRO and the services available to your employees, please click on the following hyperlinks to view the [KEPRO PPT Overview](#), the [KEPRO Calendar](#), and the [KEPRO Training Catalog](#).

The enrollment process is open for the new fiscal year, which begins July 1, 2019 through June 30, 2020. If you are interested in providing the EAP to your employees using the DOAS convenience contract, please review, complete and **return the signed EAP Participation Agreement to Susan Baker at KEPRO by May 15, 2019**. Click [here](#) to obtain the agreement. Please email the signed

Participation Agreement to Susan Baker at smbaker@kepro.com.

Your Participation Agreement is needed by May 15, 2019 to facilitate the implementation process. KEPRO will provide your agency with materials to share with your employees about the new EAP. After May 15, KEPRO will work to ensure providers are available throughout the State of Georgia to support the agencies that participate in the program.

The three tier levels and pricing options are as follow:

| Tier 1 Pricing | Tier 2 Pricing | Tier 3 Pricing |
|--|---|---|
| Up to four (4) counseling sessions per person, per problem, per contract year. | Up to six (6) counseling sessions per person, per problem, per contract year. | Up to eight (8) counseling sessions per person, per problem, per contract year. |
| Cost <u>\$1.32</u> per covered employee per month | Cost <u>\$1.37</u> per covered employee per month | Cost <u>\$1.74</u> per covered employee per month |

Additional optional services provided:

1. Geriatric Case Management: \$0.31 per covered employee per month
2. Confirmed Referrals: \$0.07 per covered employee per month
3. Substance Abuse Case Management: \$0.02 per covered employee per month

If you miss the May 15, 2019 deadline, you may enroll your agency throughout FY 2020. However, there may be a disruption in service if you currently participate in the program that expires on June 30, 2019. The effective date for your agency's EAP will be based on the date your agreement was signed and executed.

If you have any questions about the Employee Assistance Program, please contact Carla Gracen, Director, DOAS-HRA - Policy, Compensation and Benefits at 404-651-5049 or email carla.gracen@doas.ga.gov.

Sincerely,

Al Howell
DOAS-HRA Deputy Commissioner



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